

1.4 Health and Safety Policy Statement

A prime objective of Keypoint is to achieve and sustain the highest standards of health and safety so far as is reasonably practicable. Accordingly, the Company will as a minimum conform to the requirements of Irish and European Health and Safety legislation. It is Keypoint's policy to do all that is reasonably practicable to prevent injury and to protect staff and members of public using the premises from foreseeable hazards. This Safety Policy is also intended to make all staff aware of their responsibilities for Safety, Health and Welfare. Because the safety and health of all staff is important it is a condition on employment and wilful neglect of safety will result in disciplinary action. Under the Safety, Health and Welfare at Work Act 2005 and Safety, Health and Welfare at Work (General Application) Regulations 2007-2020 and other relevant legislation, Keypoint commits itself to:

- A Safe Place of Work
- Safe Plant and Machinery
- Safe Systems of Work
- Safe Access and Egress
- Safety Consultation, Information and Training
- Emergency Planning and Preparedness
- Provisions of Personnel Protective Equipment

Keypoint aims to ensure that staff are provided with as safe and healthy a workplace as possible. Staff must therefore make judgement as to the risks by providing appropriate protective equipment and training. The Company also aims to:

1. Ensure legal requirements are met.
2. Provide information to staff on legislation, codes of practice and such material which would assist safe working.
3. Continue to develop and operate safe working practices and procedures.
4. Develop an awareness of personal responsibility for the safety of both self and others through information, training, supervision and consultation.
5. Seek technical or medical advice where necessary to ensure acceptable standards within the Company.
6. Ensure that this statement is always accessible to all staff.
7. Continually review health and safety matters.
8. Update this Safety Statement when necessary.

To meet these objectives, the Managing Director and management at all levels will play an active role in implementing this statement. They also undertake to review and update the statement at regular intervals. Employees are reminded that they have a legal duty under the Safety, Health and Welfare Act 2005 to take reasonable care for the Health, Safety and Welfare of themselves and of other persons who may be affected by what they do. Employees are invited to improve Safety, Health and Welfare in Keypoint operations by making suggestions to Management. Safety, Health and Welfare affects everyone and each of us has a duty to know what is required and to play our part.

Signed:



Michael Kavanagh, *Managing Director*